

September 18-20, 2024
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CONFERENCE & TRADE SHOW



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CONFERENCE PROGRAM

Pennsylvania Building Officials Conference
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2024

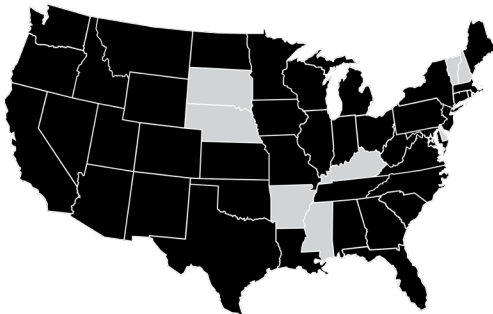
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CONFERENCE SCHEDULE OF EVENTS

Wednesday, September 18, 2024

7:30 am	Check-in/Hot Breakfast Buffet	Grand Ballroom
8:30 am	Morning Education Seminars	See Listings
12:00 pm	Plated Lunch & Annual Meeting	Grand Ballroom
1:30 pm	Afternoon Education Seminars	See Listings
5:00 pm	Welcome Reception	Sun Inn Tavern/Courtyard

Thursday, September 19, 2024

7:30 am	Check-in/Hot Breakfast Buffet	Grand Ballroom
8:30 am	Morning Education Seminars	See Listings
12:00 pm	Buffet Lunch & Raffle Drawings	Grand Ballroom
1:30 pm	Afternoon Education Seminars	See Listings
5:00 pm	Conference Reception	McCarthy's Red Stag Pub

Friday, September 20, 2024

7:30 am	Check-in/Hot Breakfast Buffet	Grand Ballroom
8:30 am	Morning Education Seminars	See Listings
12:00 pm	Conference Concludes	

**** Your name tag is your meal ticket for all catered events ****

CONFERENCE GOLD SPONSORS:



WEDNESDAY RECEPTION SPONSOR:



SEMINAR ROOM ASSIGNMENTS

Wednesday, September 18, 2024

8:30 am - 5:00 pm (Full Day)

Fire Inspection & Code Enforcement

Mural Ballroom

8:30 am - 12:00 pm (Half Day)

PA UCC Update: 2021 ICC Code Adoption

1741 Terrace

Inspecting Manuf Housing & Indust Structures

Lehigh Rm.

Public Officials and the PA Ethics Law

Lafayette Rm.

1:30 pm - 5:00 pm (Half Day)

Fundamentals of Codes

1741 Terrace

Elevator and Building Code Interactions

Lehigh Rm.

General Leadership Skills

Lafayette Rm.

Thursday, September 19, 2024

8:30 am - 5:00 pm (Full Day)

Pennsylvania Building Code Official Update

1741 Terrace

2018 IBC Care Facilities Provisions

Lehigh Rm.

8:30 am - 12:00 pm (Half Day)

Residential Enclosure Control Layers

Mural Ballroom

Crisis Communications for Municipal Leaders

Lafayette Rm.

1:30 pm - 5:00 pm (Half Day)

Grounding & Bonding and Res Electric Inspect

Mural Ballroom

Employment Law Issues for Supervisors

Lafayette Rm.

Friday, September 20, 2024

8:30 am - 12:00 pm (Half Day)

Basic Building Vocabulary

1741 Terrace

Zoning Hearing Board / Appeals Board

Lehigh Rm.

International Property Maintenance Code

Mural Ballroom

HR for Department Heads

Lafayette Rm.

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WEDNESDAY WELCOME RECEPTION: (5PM-7PM)

SUN INN TAVERN & COURTYARD, 564 Main Street, Bethlehem, PA 18018

Colonial-style American eatery & bar with original, rustic decor in a 1758 inn with a storied past. PENNBOC's Wednesday Reception will be outside in the Sun Inn Courtyard.

SPONSORED BY:



Directions: from the Hotel B., walk across Main Street and proceed 1.5 blocks north.

THURSDAY RECEPTION: (5PM-7PM)

MCCARTHY'S RED STAG PUB & WHISKEY BAR, 534 Main Street, Bethlehem, PA 18018

A taste from Ireland and the British Isles with authentic scratch food and an Irish pub.

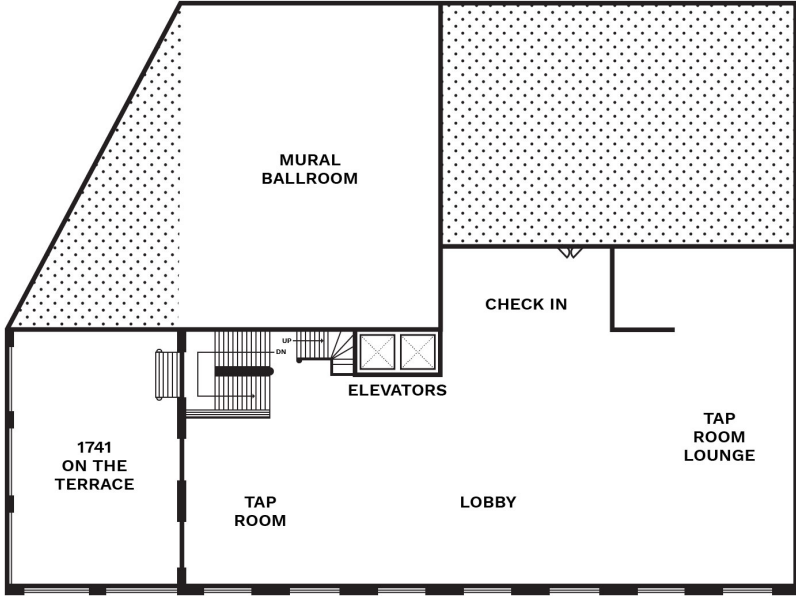
PENNBOC's Thursday Reception will be in the Red Stag's private room.



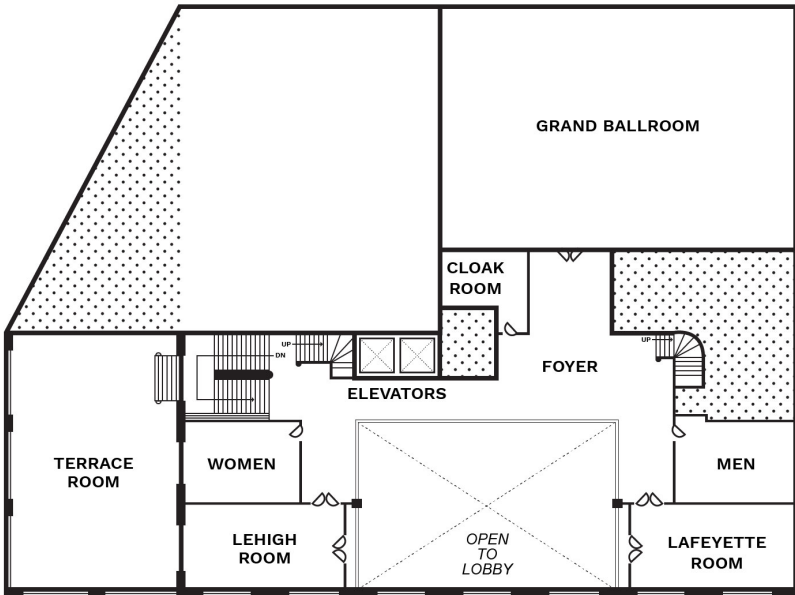
Directions: from the Hotel B., walk across Main Street and proceed 1 block north. Turn right on W. Walnut St for the pub's main entrance.

HOTEL FLOORPLAN

Lobby/Ground Floor:



Mezzanine/Second Floor:



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**Thank you to all of
this year's instructors!**

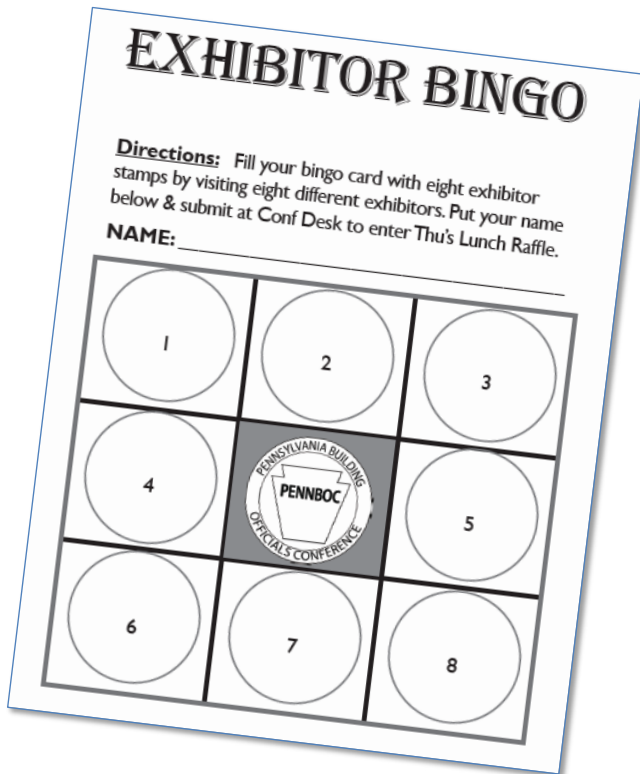
CONTINUING EDUCATION CREDIT INFO

- Half-day seminars are approved for 3 hours & full-day seminars are approved for 6 hours of continuing education
- **Be sure you sign the attendance rosters at each seminar.** This is your proof that you participated. There are spaces to **sign-in** at the start & **sign-out** at the conclusion of each seminar. **Don't forget to sign both!**
- You must attend the entire seminar session to qualify for credits. No partial credits can be awarded. Extended absence from a seminar will result in forfeiting the CEUs for that session.
- **Your CEU certificates will be e-mailed to you.** Verify that your e-mail address listed on the attendance roster address is correct. You will receive a separate certificate for each seminar attended.



EXHIBITOR BINGO CARD

Print your name on your Exhibitor Bingo Card, collect 8 vendor stamps, and drop your card off at the Conference Desk to enter Thursday's lunch raffle drawings!



Enter for a chance to WIN various door prizes & gift cards.



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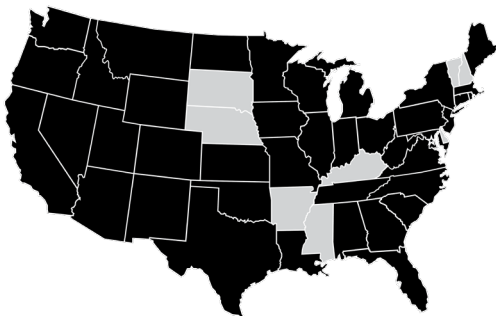
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PENNBC ANNUAL BUSINESS MEETING

of the General Membership

Agenda

12:00pm, Wednesday, September 18, 2024
Historic Hotel Bethlehem, Bethlehem, PA

Call to Order, Pledge, Invocation	James Lucas
Quorum Determination	Evan Russell
Approval of 2023 Meeting Minutes (encl)	Evan Russell
President's Report	James Lucas
Treasurer's Report (encl)	Steven Toy

Reports from Committees & Liaisons

-Membership Committee (encl)	Evan Russell
-Education Committee	William Yeagley
-Government Affairs Committee	Walter Schneider
-ICC Update	Karla Higgs/Corey Roblee

Regional Reports are posted on www.PENNBC.org as received.

Old Business

New Business

Adjourn

PENNBOC Annual Business Meeting Minutes

September 20, 2023

Aspire Hotel, Gettysburg, PA

President Walter Schneider called the meeting to order at 12:21PM followed by the Pledge of Allegiance and Invocation. Secretary Evan Russell declared a quorum present. Minutes from the September 21, 2022, general business meeting were distributed. William Yeagley moved and William Coulson seconded their approval. Motion Passed.

President's Report-Walter Schneider introduced the Executive Board Members. He welcomed attendees to PENNBOC's 2023 conference & trade show.

Treasurer's Report (as submitted) – The FY2022 annual profit and loss statement was distributed. Fund balance on Dec 31, 2022 was \$157,121.89 which represented a growth of 0.4% from FY21. PENNBOC Region balances were included in the report. David Fries moved and William Yeagley seconded the financial report be approved as submitted. Motion passed.

Nominating Committee – The Nominating Committee submitted the following slate of officers for the term 2023-2025: President-James Lucas; Vice President-William Yeagley; Treasurer-Steven Toy; and Secretary-Evan Russell. Bruce Graff was nominated from the floor as candidate for Treasurer. Matthew Wojacyk moved and David Fries seconded election of the uncontested seats for President, Vice-President, and Secretary. Motion passed. For the position of Treasurer, the members present cast 16 votes for Steven Toy and 13 for Bruce Graff. Steven Toy was elected Treasurer.

Membership Committee- Secretary Evan Russell reported the total membership (as of 9/12/23) is 509 members. A breakdown by region was distributed. William Coulson moved and John Eby seconded accepting the report as submitted. Motion passed.

Education Committee - Committee Chair James Lucas reported total conference attendance of 146 persons. He thanked all the sponsors, exhibitors, and speakers. Next year's conference will be in Bethlehem.

Government Relations Committee - Walter Schneider provided an overview of Pennsylvania's code review & adoption process.

ICC Update - Corey Roblee provided an update on ICC priorities. He discussed the proposed federal Pro Codes Act.

Regional Reports - Available online.

Old Business – None.

New Business – None.

Adjournment @ 1:15PM

Respectfully submitted,
Evan Russell, PENNBOC Secretary

Pennsylvania Building Officials Conference Profit & Loss Budget vs. Actual

January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget
Income			
▶ 41000 - Membership Dues	36,165.00	37,550.00	-1,385.00
▶ 42000 - Conference Income	53,525.00	46,000.00	7,525.00
▶ 43000 - Training Income	14,300.00	11,900.00	2,400.00
▶ 45000 - Miscellaneous Income	500.00	0.00	500.00
Total Income	104,490.00	95,450.00	9,040.00
Expense			
▶ 61000 - Administrative	30,593.43	33,500.00	-2,906.57
▶ 62000 - Operations	2,640.36	2,750.00	-109.64
▶ 63000 - Committee Expenses	1,344.22	3,700.00	-2,355.78
▶ 64000 - Membership Expens...	285.08	1,750.00	-1,464.92
▶ 65000 - Conference Expenses	33,323.15	29,400.00	3,923.15
▶ 66000 - Communications	2,557.18	2,000.00	557.18
▶ 67000 - Training Expenses	430.00	4,950.00	-4,520.00
▶ 68000 - ICC Participation	0.00	3,750.00	-3,750.00
70000 - Accounting Fees	1,035.48	1,000.00	35.48
71000 - Legal Fees	974.00	3,500.00	-2,526.00
72000 - Insurance Premiums	2,105.00	1,991.00	114.00
▶ 73000 - Financial Charges	3,440.99	4,048.00	-607.01
74000 - Miscellaneous Expen...	185.00	500.00	-315.00
▶ 75000 - Region Expenditures ▶	19,453.39 ◀	0.00	19,453.39
Total Expense	98,367.28	92,839.00	5,528.28
Net Income	6,122.72	2,611.00	3,511.72

Balance Sheet MSM

As of December 31, 2023

	Dec 31, 23	Dec 31, 22	% Change
ASSETS			
Current Assets			
Checking/Savings			
BB&T Ck -0388 (Primary Ck)	160,744.61	154,621.89	4.0%
BB&T Ck -1852 (Region Revolve)	2,500.00	2,500.00	0.0%
Total Checking/Savings	163,244.61	157,121.89	3.9%
Total Current Assets	163,244.61	157,121.89	3.9%
TOTAL ASSETS	163,244.61	157,121.89	3.9%
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Other Current Liabilities			
20000 - Dedicated Fund Accounts			
20010 - President's Fund	3,000.00	3,000.00	0.0%
20100 - Region 1 Fund	8,458.87	13,386.61	-36.8%
20200 - Region 2 Fund	2,245.43	4,096.17	-45.2%
20500 - Region 5 Fund	14,465.71	12,751.40	13.4%
20600 - Region 6 Fund	7,285.97	7,818.38	-6.8%
Total 20000 - Dedicated Fund Accou...	35,455.98	41,052.56	-13.6%
Total Other Current Liabilities	35,455.98	41,052.56	-13.6%
Total Current Liabilities	35,455.98	41,052.56	-13.6%
Total Liabilities	35,455.98	41,052.56	-13.6%
▶ Equity ▶	127,788.63 ◀	116,069.33	10.1%
TOTAL LIABILITIES & EQUITY	163,244.61	157,121.89	3.9%

MEMBERSHIP REPORT:

The current (9/1/24) membership breakdown is as follows:

- Total PENNBOC Membership = 625
- Region 1 (Southeast PA) = 156
- Region 2 (Northeast PA) = 171
- Region 5 (Central PA) = 159
- Region 6 (Western PA) = 139

In 2024, PENNBOC welcomed 123 new members from PABCO (included in the counts above).

EDUCATION COMMITTEE REPORT:

The 2025 PENNBOC Conference & Trade Show is planned for September 17-19, 2025, at the Bear Creek Mountain Resort & Conference Center, Berks County.

THURSDAY LUNCH MEETING

Agenda

12:00pm, Thursday, September 19, 2024

Call to Order	James Lucas
President's Message	James Lucas
Raffle Drawings	James Lucas
Adjourn	James Lucas



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September 17-19, 2025
Bear Creek Mountain Resort, Berks County

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